Saint Michael Parish Finance Council

June 27, 2021

Parish Office

**In attendance:** Cathy Northcraft, Wendy Hinerman, Michelle Patterson, Dave Barnett, Jacob Altmeyer, Rob Krall, Jamie Hartzell

**Absent:** Kim Burge, Fr. Joseph, Chris Bowie, Marissa Saludes

**Opening Prayer –– 4:00pm**

Cathy Northcraft

**Finance Chair – Cathy Northcraft**

Cathy opened the meeting. FC members Rob, Dave & Jake approved the May meeting minutes via email earlier in the month. The May minutes have been posted to the website.

**Buildings & Grounds – Denny Wilson**

Two bids were received for electrical work for the following: Electrical safety concerns in the school stairwell; and the flood lights on the side altar of the church need repaired. Buildings and Grounds Committee recommended and Council approved Yahn Electric for the job.

The bathroom of the rectory used by the Associate Pastor requires necessary repairs including plumbing and fixtures for a new shower and sink. Buildings and Grounds Committee recommended, and Council approve Lou Nau for the job.

Wendy mentioned several maintenance issues with the 2002 Church truck and after discussion by the FC and Denny, all agreed that the truck should be repaired rather than replaced. Estimates will be obtained to repair the truck.

**CSA Presentations – Cathy Northcraft**

Cathy confirmed those FC members speaking at the June 26/27 Masses and presented a script to use for the presentation.

**Review of Financial Reports – Dave Barnett**

Both St. Mikes School and Church have received loan forgiveness from the Small Business Administration for the Paycheck Protection Program (PPP) Loan issued in May, 2020 for the amount of $274,126.77

**Parish –** We are $29,247 favorable to budget year-to-date (YTD). Offertory collections are $253,000 compared to $215,000 for the same period last year, $266,000 for 2019 and $302,000 for 2018. For the One Mission One Day, $1,000 was donated to Wheeling Central and $2,000 was donated to the School in May. Boiler repairs cost $7,000. We have not paid the $53K annual assessment to Wheeling Central for this year as we were told by Bryan Minor to await further information. We will follow-up with Bryan on the status of what is owed to Wheeling Central.

**School –** We are $134,740 favorable to budget year-to-date (YTD). Accounts Payable balance of $40K consists mostly of the invoice payable for the air purification system installed in the school. Thanks to the J.B. Chambers Grant application submitted in the Spring, the School received $25K for Chromebooks for grades K-3.

The school envelope collections from the parish are $17,000 ahead of budget for the year $63K actual vs $46k budget.

Safety repairs expense is $91K actual v $129K budget YTD as we have not yet received the invoice for

the replacement of classroom doors.

**St. Michael Parish School - Michelle Patterson**

Enrollment is at 274. There are 3 spots available for the afternoon preschool.

**Parish News - Wendy Hinerman**

Wendy provided details on the Fun Fair activities. Jake has agreed to provide an Estate Planning Package for the Silent Auction. Wendy announced the resignation of Cindy Barone. We are currently down two maintenance personnel for the next few weeks.

Next meeting is scheduled for July 29, 2021

Closing Prayer – Rob Krall

Meeting adjourned at 5:30

Respectfully submitted,

Cathy Northcraft